



**SRI VENKATESWARA VETERINARY UNIVERSITY
ADMIN OFFICE, Dr. Y.S.R. BHAVAN: TIRUPATI**

C.No.3699/Sanctions(C)/2024

Dated:26/10/2024

Computer No.383236

NOTIFICATION FOR RATE CONTRACT 2024-25

Physical Tenders are invited in the prescribed form from Reputed manufacturer/Authorized Dealers/Stockists/Distributors for supply of various chemicals /Veterinary & Human Medicines/Drugs/Lab wares/ Lab equipment/Glassware/Plastic ware/Reagents/Glasses/Disposable articles /Vaccines/Micropipettes & What man filter etc., for SVVU Institutions on Rate Contract basis for the year, 2024-25 **so as to reach this office on or before 21.10.2024 is extended upto 31.10.2024 by 2.00 PM.** For further details visit website w.w.w.svvu.edu.in contract No.08772248155.

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RAVI KUMAR, REGISTRAR-SVVU(PRK), SVVU, Tirupati

REGISTRAR

Total No. of pages in tender document: 26 pages

TENDER FORM

RATE CONTRACT 2024-25



SRI VENKATESWARA VETERINARY UNIVERSITY

TIRUPATI- 517502, TIRUPATI DISTRICT, AP.

TENDER NOTICE

Tender Notice No.3699/Sanc(C)/2024

Dated: 29/09/2024

Computer No. 383236

The tenders are invited from the firms Manufacturer/ Authorized Dealers/Stockists/Distributors/ for "Supply of Veterinary & Human Medicines, Drugs, Chemicals, Glassware, Plastic ware, Reagents, Vaccines and Lab equipment's, Micro-pipettes & What man Filter paper for SVVU Institutions for the financial year 2024-25 to all the institutions under the control of Sri Venkateswara Veterinary University, Tirupati.

Details are as follows:-

1.	Tender document download from SVVU website	01.10.2024
2.	Last date for bid submission will all relevant documents	21.10.2024 (2.00 PM)
3.	Bid opening date	21.10.2024 (3.00 PM)

- Bidders shall have GST Registration (for details log on to www.pts.gov.in)
- For details visit www.SVVU.edu.in
- For amendments/corrigendum if any, interested suppliers are requested to keep monitoring above portal till last date as no separate publicity through newspapers will be made.

For any clarification, please contact:0877 2248155

V Chengalva Rayulu
REGISTRAR
SVVU, TIRUPATI



SRI VENKATESWARA VETERINARY UNIVERSITY
ADMINISTRATIVE OFFICE, TIRUPATI - 517502

RATE CONTRACT NOTICE

Sealed competitive offers in the prescribed form along with price list are invited

(manufacturer/authorized distributor/stockist/dealer desirous of/supplying various chemicals Veterinary Drugs/Veterinary Medicines/Human Drugs and Human medicines/lab wares/lab equipment's/reagents/glass wares/disposable articles/suture materials/vaccines to various departments, stations farms and Hospitals/Units of this University located in different parts of State of Andhra Pradesh on rate contract basis for the Financial Year 2024-25.

The envelope containing the proposals in the prescribed form that can be downloaded from our website w.w.w.svvu.edu.in should be addressed to the Registrar, Sri Venkateswara Veterinary University, Tirupati, 517502, AP and should bear the superscription proposal for Rate Contract **for the financial year, 2024-25** and should **reach this office on or before 21.10.2024, 2.00 PM**. The rate should be quoted in the space provided for the purposed in the list of items for the supply of which rate contract proposals are invited. The rate should be for the supply of standard quantity or number of the item normally supplied in the market. Additional offers if any on supply of the items in bulk may be specified within brackets against each item. The cost of **downloaded tender forms @ Rs. 1000.00 (Rupees One thousand only) and Earnest Money Deposit(EMD) of Rs. 5,000/- (Rupees Five thousand only) should be paid along with tenders by separate Demand Draft drawn in favour of Comptroller, SVVU, Tirupati**. The authorized Distributor/Stockist/Dealer/ quoting and behalf of different manufacturer should submit separate tender forms along with tender form fee & EMD for each manufacturer. The firms having exemption for paying EMD shall produce necessary certificate. The authorized Distributor/Stockist/Dealer should enclosed authorization certificate from the manufacturer.

The proposals received up to the time fixed for the purpose will be considered at this end. The firms/individuals that have quoted the lowest rate for various items **will be requested to enter into rate contract with the University, if the rates quoted by them are found reasonable, in the stamp paper worth of Rs.100/-**. Those enter into rate contract with the University shall be liable to supply the items at the rate quoted by them at any time during the period of the rate contract i.e. from the date of acceptance of the rate to 31.03.2025.

The Income Tax at the rate in vogue will be deducted while effecting payment. Those submit the proposals for rate contract should specify their **PAN Number in the space provided for the purpose**. The undersigned reserves the right to reject the tenders without showing reason.

V Chengalva Rayulu
REGISTRAR
SVVU, Tirupati

To

The Registrar
Sri Venkateswara Veterinary University
Tirupati - 517 502 (A.P)

Sir,

Sub : SVVU – Administrative Office – Tender for the “Supply of Veterinary & Human Medicines, Drugs, Chemicals, Glassware, Plastic ware, Reagents, Vaccines and Lab equipments, Micropipettes & What man Filter paper for SVVU Institutions for the financial year, 2024-25 to the, Sri Venkateswara Veterinary University, Tirupati AS SPECIFIED IN THE TENDER SCHEDULE.

1. I / We _____ have read the description and specifications for “Supply of Veterinary & Human Medicines, Drugs, Chemicals, Glassware, Plastic ware, Reagents, Vaccines and Lab equipments, Micropipettes & What man Filter paper for SVVU Institutions for the financial year, 2024-25 to the SVVU Institutions under control of Sri Venkateswara Veterinary University, Tirupati, the instructions, the general conditions and hereby agree to abide the said conditions.

2. I / We offer to provide the items at the rates quoted by me/ us and as specified in the tender schedule attached and hereby bind myself / ourselves to complete the supply of the items within the time period stipulated in the Annexure – I, II, III of the tender.

3. The Earnest Money Deposit of **Rs. 5000/- (Rupees Five thousand only)** for the supply of items in the form of Bank Demand Draft bearing No. _____, dt. _____ on _____ bank drawn in favour of Comptroller, SVVU, Tirupati payable at Tirupati is enclosed herewith.

4. The full value of Earnest Money Deposit shall stand forfeited without Prejudice to any other rights or remedies if I / We withdraw the offer before a final decision on the tender is taken.

5. The cost of Tender Schedule of **Rs.1000/- (Rupees one thousand only)** (non-refundable) has been enclosed vide Bank Draft No. _____, dt. _____ drawn in favour of Comptroller, SVVU, Tirupati.

Address of Tendered:

Signature with Seal of Tenderer

Date:

Encl: Tender

Signature of Witness:

(1)

(2)

(To be submitted on firm's letter pad)

Ref:

Dated:

To

The Registrar

Sri Venkateswara Veterinary University

Tirupati, 517502, A.P

Subject: Offer for the Annual Rate Contract 2024-25 for the supply of various Items.

We

(name and address of manufacturer /authorized distributor / Stockist 1 Dealer) are interested to enter into Annual Rate Contract 2024-25 with Sri Venkateswara Veterinary University Tirupati, for the supply of (scientific items) on the rates, discount, terms & conditions for the annual rate contract 2024-25. We are hereby enclosing the Demand Drafts in favour of the Comptroller. SVVU. Tirupati as detailed below.

1. Cost of Tender form for Rs. 1000/-

Name of the Bank and Branch	DD No. & Date	Amount

2. EMD for Rs.5000/-

Name of the Bank and Branch	DD No. & Date	Amount

1. It is certified that the price list submitted with the Rate contract offer will remain valid during the period of rate contract. There is no other *new* current price list under printing. If our firm prints any new price list during the period of this rate contract, the price whichever is lesser will be applicable only and we shall not charge the higher rate(s) in any case. If there will be any benefit (in form of lesser price/ lesser tax/ foreign exchange rate etc.), same will be passed on to SVVU. It is further undertaken that in case of any decrease in price by the firm during the period of contract, the benefit on this account shall be passed on to the University.

2 It is certified that the rates offered to SVVU are the same as has been quoted to other Govt. Departments /Govt. Undertakings/ Institutions/ Universities or such other bodies.

3 It is certified that uniformly maximum discount shall be offered on the rates mentioned in the price list throughout State and other adjoining states in the Southern region of India. No higher rate of discount shall be quoted to or finalized with any other Govt. Departments/Govt. Undertakings/ Institutions!

Universities/such other Autonomous Bodies and Educational Institutions than that offered to SVVU, Tirupati.

4 If any of our authorized dealer/distributor in the region is found offering higher discount than that offered to SVVU Tirupati we shall offer the same discount to SVVU Tirupati or their dealership will be cancelled by our firm. Otherwise SVVU Tirupati will have full rights to blacklist the manufacturer/Principle firm or that dealer/distributor or both the firms for any future purchases in SVVU Tirupati.

5 It is certified that all the product/material shall be guaranteed/warranted/ against any manufacturing defects and replacement shall have to be provided against defective supply free of cost.

6 It is certified that the supply will be made as per the terms and conditions of the Rate Contract along-with latest current promotional offer/scheme etc_ (if any) given by the manufacturer/distributor at the time of supply_

Signature of Authorized
person
With rubber stamp

It is further submitted that we shall make the supply through our authorized distributor/stockiest/dealer (Name, address, contact number, email of dealer).

Signature of Authorized person
with Rubber

Stamp

Letters

Full Name in Capital

Designation :
Email address:

The following are our Bank Account Particulars of our Firm furnished for the purpose of refund of EMD

Bank Name:
Branch Name:
Account Name:
Account Number:
IFSC Code:
Encl.: 1. Authenticated Price List

Form

Proposal for the supply of chemicals / lab wares, lab equipments / reagents , glass wares etc. to the various departments of Sri Venkateswara Veterinary University, Tirupati on rate contract basis for the year 2024-25.

Name and address of the proposer

PAN Number :

GST Registration Number:

I/we hereby undertake to declare that we shall supply the items as per the rates quoted and shall abide by the conditions laid down.

Place:

Date:

Signature of the proposer.

TENDER TERMS & CONDITIONS

"Supply of Veterinary & Human Medicines, Drugs, Chemicals, Glassware, Plastic ware, Reagents, Vaccines and Lab equipments, Micropipettes & What man Filter paper for SVVU Institutions for the financial year, 2024-25 to Sri Venkateswara Veterinary University, Tirupati . AS SPECIFIED IN THE TENDER SCHEDULE.

GENERAL TERMS AND CONDITIONS

1. All the interested bidders have to submit their physical tenders for the "Supply of Veterinary & Human Medicines, Drugs, Chemicals, Glassware, Plastic ware, Reagents, Vaccines and Lab equipments, Micropipettes & What man Filter paper" to Sri Venkateswara Veterinary University, Tirupati **along with necessary documents on or before 21.10.2024 by 2.00 PM.**

ELIGIBILITY TO PARTICIPATE IN TENDERS

1. Manufacturers or their authorized Dealers are eligible to quote in this Tender. Authorized Dealers should attach Letter of Authority from the Principal manufacturer to quote in this Tender.
2. The Dealers/Makers should be registered firms and should have authorization certificate from principals in case representation of the international firm.
3. The Tenderer shall supply good quality items as per Standards.
4. The Registrar, SVVU, Tirupati reserves the right to reject the tender of blacklisted companies and those of companies whose past performance with the SVVU, Tirupati was unsatisfactory due to delayed / erratic supplies, frequent product failures etc.,

SUBMISSION OF THE TENDER FORMS

1. Tenders have to be submitted in two parts in the prescribed proforma i.e., Technical Bid (Part-I) and Financial Bid (Part-II).
2. Financial Bids of those Tenderers who qualify in Technical Bid will only be considered for finalization of the tender.
3. The Tenderer may please note that all the columns in the Technical Bid are to be filled in meticulously with precision, with documentary evidence wherever necessary.
4. All the required documents / enclosures / literature / technical catalogs etc., have to be uploaded & attached along with Technical Bid (Part-I of the Tender) only. Technical catalogues for quoted item is essential. Tenders submitted without technical literature of the item will be summarily rejected. Eligibility for Financial Bid (Part-II of the Tender) will depend on the outcome of documents uploaded / electronically attached to Technical Bid.

THE SCHEDULES FOR OPENING OF PHYSICAL TENDERS ARE:

1. The dates scheduled for RECEIPT and OPENING of tenders are fixed and will not be changed under any circumstances. However, the Registrar, SVVU, Tirupati reserves the right of postponement of the date of opening of Tenders or date of opening of financial bids in the event of any unforeseen reasons.
2. If for any unforeseen reasons, the last date for submission of tenders and opening of Tenders happens to be a holiday, the notified dates automatically

get postponed to next working day.

3. The Registrar, SVVU, Tirupati is "Not Responsible" for non-receipt of tenders
4. Failure to fill and sign the declaration and check slip shall make tender invalid.

DOCUMENTS TO BE ATTACHED:

1. All the documents are arranged in the serial order, (*Serial Numbers and Page Numbers should be indicated on the right side top of the corner*)

Sl.No	Code No.	Name of the Document
1.	E-I	Declaration Form (Annexure-II)
2.	E- II	Manufacturing License / Authorization letter from the Manufacturing firm
3.	E- III	Earnest Money Deposit
4.	E- IV	GST Clearance Certificate or payment particulars for preceding two years along with supporting Documents. (2022-23 & 2023-24)
5.	E- V	Annual Turnover Assessment order for the preceding two years (2022-23 & 2023-24)certified by Commercial Tax Officer / Chartered Account
6.	E- VI	Copies of balance Sheet, Profit and loss Account for last two years <i>i.e.</i> (2022-23 & 2023-24) duly certified by the Auditor
7.	E - VII	Copy of GST Registration Certificate
8.	E-VIII	Users list for the item/ equipment during past 4 years
9.	E- IX	BIS / ISO/ CE issued by the Competent Authority
10.	E-X	APSSIDC/NSIDC/MSME Certificate, if applicable
11.	E- XI	Government Ownership Certificate, If applicable
12.	E- XII	List of service centers with contact details for each of the equipments

2. All the enclosed documents shall be in English or Hindi or Telugu, *If Any Document is Produced in any Language Other than English or Hindi or Telugu, True Translation copies of Such documents in English Shall be enclosed duly attested by a Gazetted Officer.* Failure to submit English translation of such documents shall make tender invalid. All Originals are to be presented at the time of scrutiny for verification.

TENDER FEE

All the participating bidders shall pay a transaction fee of Rs. 1000/- (Rupees One thousand only) (non-refundable) to SVVU and through on line/Cheque/DD drawn in favour of the Comptroller, SVVU, Tirupati, which is non refundable ".

EARNEST MONEY DEPOSIT (EMD)

1. Earnest Money Deposit of Rs.5,000/- (Rupees Five thousands only) in the form of crossed demand draft / pay order drawn on any scheduled bank in favor of **The Comptroller, SVVU, Tirupati.** The E.M.D. of unsuccessful tenderers will be returned after signing the agreement with the successful tenderers.
2. All the bidders shall invariably upload the scanned copies of DD/pay order towards EMD along with the bid, in e-procurement platform and this will be the primary requirement to consider the bid responsive.
3. The DD/pay order should be deposited to this office while producing hard copies for verification.

4. Cheques, Cash deposits, Term Deposits or Fixed Deposits will not be accepted towards Earnest Money Deposit.
5. However the exemption of Earnest Money Deposit will be given to Small Scale Industrial Units, Registered with the Government of Andhra Pradesh and the National Small Scale Industries Development Corporation, New Delhi or the firms with specific exemption orders issued by competent authority of Government of Andhra Pradesh or Government of India. The order should be uploaded in the e-procurement platform in place of DD in case of any such claim.
6. The items permitted by S.S.I. Registration Authority will only be considered for manufacturing aspect only. IF ANY FIRM QUOTES ITEMS OTHER THAN THOSE COVERED UNDER S.S.I. REGISTRATION, E.M.D. SHALL ACCOMPANY THE TENDER. Failure to enclose E.M.D. shall make such of those items not covered under S.S.I. Certificate invalid for consideration.
7. Earnest Money Deposit of other tenders deposited with this office during any period of time shall not be considered for this tender.

SECURITY DEPOSIT

1. The successful Tenders(s) shall within 7 days, of receiving written notice of acceptance of the Tender deposit a sum of rupees @ 2% of the cost of items inclusive of all taxes (or the authority may fix the amount according to the value of the tender) as a security for the fulfillment of the contract. Performance bond guarantee can also be considered, as security deposit in addition to the EMD. The Earnest Money Deposit/Security Deposit shall carry no interest. *The Security Deposit to be deposited will be in addition to the Earnest Money deposit.*
2. If successful Tender(s) fail to pay the Security Deposit which is required under the terms and conditions of this Tender, the EMD will be forfeited.

FORFEITURE / REFUND OF THE EARNEST MONEY DEPOSIT / SECURITY DEPOSIT

1. In case the selected Tender(s) does not supply the stores at the quoted rates within the period of contract and commits any breach of any one or more of these terms and conditions, the Earnest Money deposited by Tenderer(s) will be forfeited .
2. Earnest Money of the unsuccessful Tenderer(s) shall be refunded after signing the agreement with the successful tenderers by the SVVU, Tirupati. No interest is payable by The Registrar, SVVU, Tirupati on such deposits.
3. The Earnest Money and Security money deposited by successful Tenderer(s) shall be retained by The Registrar, SVVU, Tirupati till three months after the expiry of the contract period, i.e., 12 months from the date of acceptance of the tender or the date on which the supply which may arise in consequence of repeat orders placed during the 12 months for which the rates quoted are to remain valid.
4. On due performance and satisfactory completion of the order in all respects during the contract period, the Earnest Money Deposit and the security deposit will be refunded to the Contractor(s) without any interest within a period of 3 months with effect from the date of receipt of a request to this effect from the supplier(s).

GST CLEARANCE CERTIFICATE

Attested Photo Copy of GST Payment particulars obtained from the competent authority for the years 2022-23 & 2023-24 shall be attached. Certificates older than that shall not be considered. Those not liable for GST payment under relevant rules should produce a certificate to that effect from the competent authority.

MANUFACTURING LICENSE:

1. Attested Photocopy of the Latest Manufacturing License, which is in vogue shall be enclosed. If the firm has applied for renewal of license, necessary authenticated proof from the concerned Licensing Authority shall be furnished. Licenses issued for test and Analysis will not be considered. The product/item quoted by the tenderer shall be underlined with "Red Ink". The License number and date should also be underlined with 'Red Ink'. The abstract of the product quoted should be enclosed. The Manufacturing License should clearly indicate a minimum of two years of manufacturing and marketing experience. Items without the proof of two years of Manufacturing and Market experience will summarily be rejected.
2. The tenders received without proper license, authenticated list of item covered by license and authorization letters from actual / original manufacturers are liable for rejection without any further notice.
3. Tenderers should enclose documents to show that manufacturing Unit has been recognized with the ISO Certificate etc.
4. Tenderers should enclose documentary evidence of having manufactured and marketed the product for two years.

BIS/ISO/CE etc CERTIFICATES (whichever is applicable):

1. Tender should produce BIS / ISO/ CE etc. certificate (wherever applicable) issued by the concerned Licensing Authority.
2. Tenderers should enclose BIS / ISO Certificate for products wherever applicable.
3. The certificates whichever is applicable and claimed should be furnished with supportive documents.

TERMS AND CONDITIONS FOR COMMERCIAL AGREEMENT:

1. The rates quoted shall be in Indian Rupees only and must be expressed both in figures and words as well. The rate of each category of item should be quoted. The rates quoted should be inclusive of all the applicable taxes and "FOR destination" (destinations for the items are mentioned in Annexure-I). However, the applicable taxes and packaging costs if any etc. should be clearly indicated in the price bid.
2. Tenderers who are supplying the items offered in this tender to other states shall enclose the copies of latest invoices to support of their claim that the rates quoted to SVVU are comparable.
3. No Insurance charges will be paid by the Department / Indenter.
4. The rates quoted by the tenderer shall not exceed the controlled rates, if the Government controlled rates are in force on the date of submission of tenders. In the absence of controlled prices, the tenderer shall quote reasonable price applicable to bulk purchases.
5. All rates quoted by the bidder should be valid for a period of One year from the date of acceptance of the lowest Bid.
6. The rates offered in the tender shall not exceed the M.R.P. as well as the lowest price

at which the firm sells the product of identical description to any other department or organization or person anywhere in the State / neighboring states of A.P. If such incidences of quoting higher rates to this College come to the notice at any time, during the course of Rate Contract for the rest of the Rate Contract period, the Associate Dean/Head of the Institute of Concerned reserves the right to initiate an appropriate disciplinary action against such firms including black listing them.

7. IF ARTIFICIALLY LOW RATES ARE QUOTED, THE REGISTRAR, SVVU, TIRUPATI RESERVES THE RIGHT TO CROSS-VERIFY THEM AND IGNORE THEM FROM CONSIDERATION IN ORDER TO PREVENT UNETHICAL TRADE PRACTICES.
8. Ordinarily, the tendered items will be selected based on the lowest rates quoted by the firms in the Financial Bids. However, the tender committee reserves the right to select the product even with higher rates depending upon the reported performance / market reputation / efficacy of the item basing on the user reports / feedback given by the end users, ignoring the lowest rates.

AGREEMENT

1. Every successful tenderer on intimation by this office shall execute an agreement on Rs.100-00 (Rupees One Hundred only) non-judicial stamp paper in the prescribed form, which will be supplied along with the list of item tentatively approved. Agreement should be typed only on one side of stamp paper with due attestation on each page.
2. In the event of failure to execute agreement in proper form along with the Security deposit by successful tenderer within (10) days, the EMD of such tenderer will be forfeited and such defaulters will forego the right to participate for future tenders for a minimum period of (3) year.

DEMONSTRATION OF THE ITEMS:

1. The Tenderer may have to arrange for demonstration of the functioning of the items as per specifications with the Registrar, SVVU, Tirupati, in case of necessity.
2. If the item is declared to be not of standard quality or not meeting the specified requirements, it will deem to be rejected. If any item supplied by the tenderer is used after supply and is subsequently found to be not as per specifications, unsound, inferior in quality or description or are otherwise faulty or unfit for use, then the cost of such item will be recovered from the tenderer, if the payment had already been made, in addition to penalty. *The approved firms shall Re-Supply the item.*

OTHER CONTRACTUAL OBLIGATIONS

1. The contract shall not be capable of being varied except by written consent by both the SVVU (purchaser) and the supplier shall not in the absence of the specific written acceptance be bound by any provisions of the supplier's quotations, offers etc., which purport to impose conditions at variance with this contract.
2. The supplier shall not sublet or delegate this contract or part thereof without the written consent of the Registrar, SVVU, Tirupati. Such consent shall not, however be withheld unreasonably. But the Tenderer(s) may without the consent of The Registrar, SVVU, Tirupati purchase material as he/they does not normally manufacture.
3. The supplier shall keep confidential all matters concerning this contract and comply with all reasonable security requirements. All drawing, blocks, specifications, manuscripts, samples etc., supplied by the SVVU and all copies thereof shall be returned to the SVVU when their use is terminated. In no event the supplier(s) shall permit publicity concerning this contract without the prior consent of the Registrar, SVVU, Tirupati.
4. Any undertaking or commitment given by or made by any Officer or the Registrar verbally or in writing does not have any validity unless it is signed again by the authority competent who concluded an agreement earlier.

INSPECTION AND PACKING

1. At all reasonable time during production and prior to dispatch of material the supplier(s) shall afford and secure for the representative of the Registrar, SVVU, Tirupati every reasonable access and facility at his plant or premises for its inspection and making of usual tests on behalf of the institute. The

supplier(s) shall advise the scheme at least 7 days prior to the time when any material is ready for final inspection. The Registrar, SVVU, Tirupati will then make the inspection and subject to the material being in all respects as specified and being of sound quality and workmanship the representative of the Registrar, SVVU, Tirupati shall sign or countersign a certificate of inspection.

2. a) The supplier(s) shall supply to the SVVU, Tirupati on request a report from time to time as to the progress of supplies. Any delay or anticipated delay will be reported at once together with the full reasons there for.
- b) The responsibility of procurement of transport facilities and dispatch of the stocks in good condition and as per specifications and in time/door delivery lies with the supplier(s) and they must keep up the delivery schedule at any rate.
- c) The insurance should be done at the cost of supplier(s) as the rate quoted is all inclusive for door delivery at respective institutes or research stations as indicated in Annexure-I.
3. Should the progress in supplies be delayed due to any cause beyond the reasonable control of the supplier(s) and whether such delay or impediment occurs before or after the time for dispatch, reasonable extension of time might be granted by agreement between the parties.
4. The supplier(s) shall insert in each case 3 copies of packing list, fully itemised to show case number, contents and full description of the contents. The concerned in-charge of the stores of the respective institutes or research stations as indicated in Annexure-I at the receiving point will retain one copy with him and return the other two copies, duly signed to the supplier(s) who will append one copy of this packing list with invoices when sent to the concerned for payment.

SUPPLIES AS PER SPECIFICATIONS

1. All supplies shall be to the description and to the specifications laid down and in strict accordance with the approved samples. Deviations, if any should be clearly brought out failing which it will be normally construed that the materials offered are not to our requirements. Any special features like **warranty, after installation services, supply of spares etc may also be clearly brought out.**
2. The decision of The Registrar, SVVU, Tirupati however shall be final as to the quality of supplies received and binding upon the supplier(s). In case, the supplier(s) supplies any other article than what is ordered and such equipment/furniture/article/or any other item if supplied, shall be liable to be rejected because they are not approved.
3. If the Registrar, SVVU, Tirupati requires any changes in specifications the supplier(s) shall use his best endeavor to comply with The Registrar, SVVU, Tirupati's wishes subject to fair fixation of prices and delivery schedule where appropriate.
4. If at any time during the term of this contract, the plans of The Registrar, SVVU, Tirupati changes for any reasons, The Registrar shall have the right to terminate or alter this contract by sending fifteen days notice to the supplier(s) by Registered letter. In respect of such of the material as it complete and ready for dispatch within thirty days of such notice, The Registrar, SVVU, Tirupati agrees to accept delivery thereof at the contract price and terms. The

Registrar has the right to purchase the indicated quantity of goods/equipment/furniture or reduce the quantity depending on the budget availability.

CONSEQUENCE OF NON-SUPPLY AND DAMAGES

1. All risks of loss, damage or depreciation to goods shall be upon the supplier(s) until the material is delivered at the addresses specified and in accordance with the provisions of the contract. Till the material received at the respective destination indicated by The Registrar, SVVU, Tirupati the property continues to be at the risk of the supplier(s). The mere fact that the material is delivered to transporter is no defense to the supplier(s) and the supplier(s) will be squarely held responsible for any delayed receipt of the material by the respective research stations or institutes as indicated in the Annexure-I or for loss of damage of any kind to the material in transit.
2. Assuming that the supplier(s) fails to deliver any or all the materials covered by the contract, The Registrar, SVVU, Tirupati reserves the right in addition to other legal remedies, to cancel the contract or any portion thereof and hold the supplier(s) liable for all damages sustained by virtue of the supplier(s) failing to perform the contract and consequent cancellation of the contract.
3. In the event of the supplier(s) failing to complete the supplies in time or according to the approved specifications, The Registrar, SVVU, Tirupati reserves the right to make such arrangements as it may think fit for the completion of the supplies on account of and the sole risk of the supplier(s).
4. In case the goods are not supplied according to specifications, they will be summarily rejected.
5. The time allowed for delivery of goods shall be deemed to be the essence of contract. In case the goods are not delivered to the respective addresses as indicated in the Annexure-I within the stipulated period, the Registrar, SVVU, Tirupati reserves the right to recover the liquidated damages a sum equal to 2 % of the contract price of the undelivered material per week subject to a maximum of 5 % of the value of undelivered material. .
6. The Registrar, SVVU, Tirupati also reserves right to cancel the purchase order in case supplies are delayed beyond the scheduled date of delivery and to make such arrangements as he may think fit for the completion of supplies on account and at the risk of the supplier(s). The additional expenses thus incurred together with the consequential losses and also the liquidated damages shall be recovered from the supplier(s) out of his/their security deposit/Earnest Money deposit and any other amount due to him/them. The balance still if any payable by the supplier(s) shall be paid by him/them within 7 days of notice by The Registrar, SVVU, Tirupati.
7. All invoices shall be prepared in four copies and shall be signed by the supplier(s) or his/their authorized agent(s). Every invoice shall bear a certificate to the effect that the material covered by the invoice(s) has been inspected by the supplier(s) before delivery and confirm in every way to the contract specifications and is packed in accordance with the contract requirements and further that the invoice is correct in every particular and no other invoice has been rendered previously in respect of the articles charged in the particular invoice. The invoice in triplicate along with advance stamped

receipt shall be raised in the name of heads of the respective research stations or institutes as indicated in Annexure-I.

8. The payment of the bills shall be made by the heads of the respective research stations or institutes as indicated in Annexure-I.duly deducting the statutory deductions, if any.

PENALTIES

- 1 If the successful tenderer fails to execute the agreement and / or deposit the required security deposit within the time specified or withdraws his tender after the intimation of the acceptance of his tender has been sent to him or owing to any other reasons, he is unable to undertake the contract, his contract will be cancelled and the Earnest Money Deposit deposited by him along with his tender shall stand forfeited to the heads of the respective research stations or institutes as indicated in Annexure-I,II,III,IV and he will also be liable for all damages sustained by the heads of the respective research stations or institutes as indicated in Annexure-I by reasons of breach, such as failure to supply, including the liability to pay any difference between the prices accepted by him and those ultimately paid for the procurement of the articles concerned. Such damages shall be assessed by the heads of the respective research stations or institutes as indicated in Annexure-I, whose decision is final in the matter.
- 2 Non-performance of contract provisions will disqualify a firm to participate in the tender for the next three years.
- 3 In the event of tendered supplies failing quality test, contract with the tenderer will be suspended and purchases made from alternative suppliers. *Such firms may be black listed for three years* beginning from the year following the one in which defective supplies were detected. The tenderer shall also be liable for action under criminal law and the matter shall be notified to the concerned Licensing Authority.
- 4 In all the above conditions, the decision of the REGISTRAR, SVVU, TIRUPATI shall be final and binding.
- 5 In the event of any dispute arising out of the tender such dispute would be subject to the Jurisdiction of the Civil courts within the city of Tirupati.

SETTLEMENT OF DISPUTES

1. Any difference or dispute arising out of or in connection with this tender or acceptance thereof or the contract that may be entered in consequence thereof, shall be decided by arbitration. The Registrar, SVVU, Tirupati or his nominee shall be the sole arbitrator and the arbitrator's decision shall be final and binding on the parties. The Tenderer(s) will have no objection to such appointment on any ground whatsoever including that such nominee, in his official capacity dealt with this matter at any stage.
2. The parties hereby agree that in the event of any dispute no cause of action shall arise in their favour to approach any court unless they have resorted to and exhausted the remedy of arbitration as envisaged above.

3. The parties also do hereby agree that the contract envisaged by these terms and conditions shall be deemed to have been entered into at Tirupati alone will have jurisdiction to try and legal proceedings which may arise out of this contract. Neither party shall file any proceedings in any other court.

V Chengalva Rayulu
REGISTRAR
Administrative Office,
Dr. YSR Building
Sri Venkateswara Veterinary University
TIRUPATI

Annexure-I

	Name of the Institutions in SVVU	
Sl. No	Name of the Station	Head of Institutions
I	Administrative Office, SVVU, Tirupati (University Health Centre)	Registrar, SVVU, Tpt
II	Colleges	
1	College of Veterinary Science, Tirupati	Associate Dean,
2	NTR College of Veterinary Science, Gannavaram	Associate Dean
3	College of Veterinary Science, Proddatur	Associate Dean
4	College of Dairy Technology, Tirupati	Associate Dean
5	College of Veterinary Science, Garividi	Associate Dean
III	Animal Husbandry Polytechnic	
1	AHP, Garividi, Vizianagaram Dist	Principal
2	SNK AHP, Madakasira, Ananthapuram Dist	Principal
3	AHP, Venkataramannagudem, West Godavari Dist	Principal
4	SKPP AHP, Ramachandrapuram	Principal
5	AHP, Palamaner, Chittoor Dist	Principal
6	AHP, Rapur, Nellore Dist.	Principal
7	AHP, Banavasi	Principal
8	AHP. Sodum	Principal
9	AHP, Vennelavasa, Srikakulam Dist	Principal
10	AHP, Kommamerri	Principal
IV	Research Stations	
1	AICRP on Pigs, Tirupati Chittoor Dist	Sr. Scientist & Head

2	LRS Lam Guntur, Guntur Dist	Professor & Officer i/c
3	LRS Palamaner, Chittoor Dist.	Principal scientist & Head
4	LRS Garividi Vizianagaram Dist.	Scientist & Head
5	BRS VR Gudem, West Godavari Dist	Principal scientist & Head
6	LRS Mahanandi Kurnool Dist	Sr. Scientist & Head
7	LRS Siddaramapuram Ananthapur Dist.	Sr. Scientist i/c & Head
8	State Level Diagnostic Laboratory, Tirupati	Professor & Head
V	Veterinary Hospital & Extension Institute	
1	SSVH, Visakhapatnam	Officer –In-Charge
2	KVK Lam Guntur Dist	Principal scientist & Head
VI	Centre for continuing Veterinary Education & Communication , SVVU, Tirupati	Co-coordinator

ANNEXURE-II
(Technical Specifications)

LIST OF CHEMICALS/REAGENTS

Sl.No	Name of Chemicals / Reagents	Rate Quoted	Discount Proposed
1			
2			

LIST OF LAB WARE

Sl.No	Name of Lab Ware	Rate Quoted	Discount Proposed Proposed
1			
2.			

LIST OF GLASS WARE

Sl.No.	Name of Glass Ware	Rate quoted	Discount Proposed
1.			
2			

LIST OF LABORATORY EQUIPMENTS

Sl.No.	Name of Laboratory Equipments	Rate quoted	Discount Proposed
1.			
2			

LIST OF DIAGNOSTIC KITS

Sl.No.	Name of Diagnostic Kits	Rate quoted	Discount Proposed
1.			
2			

LIST OF ANTIBIOTIC DISC / SUGAR DISC / VACCINES

Sl.No.	Name of Antibiotic Disc	Rate quoted	Discount Proposed
1.			
2			

Slno.	Name of Sugar Discs	Rate Quoted	Discount Proposed
			.4

1			

SLno.	Name of Vaccines	Rate Quoted	Discount Proposed
I			

LIST OF VETERINARY DRUGS AND VETERINARY MEDICINES

SI.No.	Name of Veterinary Drug / Veterinary Medicine	Rate quoted	Discount Proposed
1.			
2			

LIST OF HUMAN DRUGS AND HUMAN MEDICINES

Sl.no.	Name of Human Drug / Human Medicine	Rate Quoted	Discount Proposed
I			
)			

Dated Signature of the Proposer

.....Place: Date: (Seal) Name & Address of Tenderer:

ANNEXURE-III**Declaration**

1. I/We have not been black listed in any department due to any reasons during last 3 years

2. I/We have not been demoted to lower category in any department for not filing the tenders after buying the tender schedules in a whole year and their registration had not been cancelled for a similar default in two consecutive years.

3. I/We will agree to get disqualified my (our) selves for any wrong declaration in respect of the above and get my/our tender summarily rejected.

4. The soft copies uploaded by them are genuine and not forged. Any incorrectness / deviation noticed can be viewed seriously and apart from cancelling the work duly forfeiting the bid security, criminal action can be initiated including suspension of business and/ or black listing.

5. I/We submitting a demand draft no. _____ dated _____ issued by _____ for Rs. 5000/- towards the EMD. And DD _____ dt _____ for Rs. 1000/- towards Tender fee

Signature of Tenderer
Date
Address

ANNEXURE-IV

Check List

Sl.No	Code No.	Name of the Document
1.	E-I	Declaration Form (Annexure-II)
2.	E- II	Manufacturing License / Authorization letter from the Manufacturing firm
3.	E- III	Earnest Money Deposit

4.	E- IV	GST Clearance Certificate or payment particulars for preceding two years along with supporting Documents. (2020-21 & 2021-22)
5.	E- V	Annual Turnover Assessment order for the preceding two years (2020-21 & 2021-22) certified by Commercial Tax Officer / Chartered Account
6.	E- VI	Copies of balance Sheet, Profit and loss Account for last two years <i>i.e.</i> (2020-21 & 2021-22) duly certified by the Auditor
7.	E – VII	Copy of GST Registration Certificate
8.	E-VIII	Users list for the item/ equipment during past 4 years
9.	E- IX	BIS / ISO/ CE issued by the Competent Authority
10.	E-X	APSSIDC/NSIDC/MSME Certificate, if applicable
11.	E- XI	Government Ownership Certificate, If applicable
12.	E- XII	List of service centers with contact details for each of the equipment

ANNEXURE – V**FINANCIAL BID**

I/We offer discount to “SUPPLY OF VETERINARY & HUMAN MEDICINES, DRUGS, CHEMICALS, GLASSWARE, PLASTIC WARE, REAGENTS, VACCINES AND LAB EQUIPMENTS, MICROPIPETTES & WHAT MAN FILTER PAPER FOR SVVU Institutions for the financial year, 2024-25 as below.

<i>Sl. No.</i>	<i>Name of the item</i>	<i>No. of Units</i>	Price per Unit (Rs.)	Total amount (Rs.)

1. Rates quoted should be marked clearly with main price and taken separately. Total price after taking all the actuals will be taken as financial quote for comparison.

Dated: _____

**ANNUAL RATE CONTRACT AGREEMENT
FOR THE SUPPLY OF VARIOUS ITEMS**

The SVVU, Tirupati and _____ hereby enter into rate contract agreement for the year 2024-25 for the supply of _____ with following terms and conditions.

The rate contract with the University shall be liable to supply the items at the rate quoted by the firm at any time during the period of the rate contract i.e. from the date of acceptance of the rate to 1.4.2024. Payment for the items supplied will be settled within one month from the date of receipt of invoice against the supply. The Income Tax at the rate in vogue will be deducted while effecting payment.

The price list submitted with the Rate contract offer will remain valid during the period of Rate Contract. If firm prints any new price list during the period of this rate contract, the price whichever is lesser will be applicable only and we shall not charge the higher rates(S) in any case. There will be any benefit (in form of lesser price /lesser tax/foreign exchange rate etc.), same will be passed on to SVVLT. It is further undertaken that in case of any decrease in price by the _____ during the period of contract, the benefit on this account shall be passed on to the University.

The rates offered to SVVU are the same has been quoted to other Govt. Departments/Govt. Undertaking /Institutions/Universities or such other bodies. Uniformly maximum discount shall be offered on the rates mentioned in the price list throughout State. SVVU, Tirupati will have full rights to blacklist the manufacturer/Principle firm or that Dealer/Distributor or both the firms for any future purchases in SVVU Tirupati if the firm violates agreement. All the

product/material are covered under one year warranty. All the product/material are guaranteed/warranted/against any manufacturing defects and replacement shall have to provided against defective supply free of cost Supply shall be made as per the firms and conditions of the Rate Contract along-with latest current promotional offer/scheme etc., if any) given by the manufacturer /distributor at the time of supply. The items shall be supplied FOR to the respective place of indent spread over the State of Andhra Pradesh.

Signature of Authorized person of the firm
with Rubber stamp

Fun Name in Capital Letters _____
Designation _____
Firm Address _____
Email address _____

THE REGISTRAR

Sri Venkatewsara Veterinary University,
Tirupati, 517502, A.P.



**SRI VENKATESWARA VETERINARY UNIVERSITY
ADMINISTRATIVE OFFICE :: TIRUPATI - 2**

Proc.No.5325/San (C)/2021

Dated:30/09/2024

Computer No.476272

SVVU, Tirupati - CVSc, Garividi -Renewal of Insurance for Mahindra Scorpio bearing Reg. No. AP 35AF 5010 - Sanction of Rs.12,543/- - Accorded - Orders -Issued

b:

R Letter No.B3/762/2023, dt:29.08.2023 of A.D., CVSc., Garividi

ef:

Sanction is hereby accorded for an amount of Rs.12,543/- (Rupees Twelve thousand five hundred and forty three only) to the Associate Dean, College of Veterinary Science, Garividi towards Renewal of Insurance of College vehicle bearing Reg. No. AP 35AF 5010 from M/S. The New India Assurance Company Ltd, Vizianagaram as detailed below:

Vehicle type	Bearing Reg. No.	Period of Cover	Insurance amount
Mahindra Scorpio	AP35 AF 5010	17.9.2023 to 16.9.2024	12,543-00

The above expenditure shall be met from the following head of account-150000-Common expenditure -150500-Direct receipts- 1005-Miscellaneous

These orders are issued with concurrence of the Comptroller, SVVU, Tirupati vide C.No.249/Budget/BG/B1/2024-25, dt:26.09.2024 for Rs.12,543/-.

K Veera

Bramhaiah

DEAN OF VETERINARY SCIENCE

To

The Associate Dean, College of Veterinary Science, CVSc, Garividi
Copy to Asst. Comptroller, RAO (CAZ), NTR CVSc., Gannavaram
Copy to SC/SF.

Digitally Signed by K Veera

irramhaiah

ate: 30-09-2024 12:42:01

Reason: Approved



SRI VENKATESWARA VETERINARY UNIVERSITY
Administrative Office, Dr. Y.S.R Bhavan, Tirupati

Memo.No.4500/Sanctions(C)2022**Dated:30/09/2024****Computer No.475813**

Sub:- SVVU-,Tirupati - NTR CVSc, Gannavaram - Repairs & replacements of College vehicles- -Sanction of Rs.1,17,126/-from the Direct Receipts - Accorded - Orders - Issued

Ref: Letter No.B4/Vehicles/2024-25, dt:30.8.2024 of A.D., NTR CVSc,Gannavaram

&&&&&&

Under the circumstances explained through the reference cited, an amount of Rs.1,17,126/- (Rupees One lakh seventeen thousand and one hundred and twenty six only) is provided to the Associate Dean, NTR College of Veterinary Science, Gannavaram exclusively towards Repairs and replacements of the following College vehicles .

Sl. No	Vehicles	Repairs /Replacements of parts	Tentative Cost (Rs)
1	AP 03 BT 7279 (Swift)	Shock absorbers 5 th gear repairs General service	26,172-00
2	AP 39 TT 3311 (Bus)	100 AH Amaron Battery	8,475-00
3	AP 16 TJ 4230 (Ambulance)	105D3IL AH Amaron Battery	7,715-00
4	AP 16 TH 7876 (Bus)	4 New Tyres	70,764-00
		Fitting & wheel alignment charges	4,000-00
		Grand Total Rs:	1,17,126-00

The Associate Dean, NTR College of Vety.Science, Gannavaram should incur expenditure after issuing detailed sanction orders duly following the standard purchase procedure.

The above amount shall be met from the Head of account-150000-Common expenditure-150500-Direct receipts-1005-Miscellaneous.

These orders are issued with the concurrence of the Comptroller, SVVU, Tirupati vide C.No.253/BG/B1/2024-25, dt:27.9.2024 for Rs.1,17,126/-.

K VEERA BRAMHAIAH,
DVSC(KVB), Dean of Veterinary Science

DEAN OF VETERINARY SCIENCE

To

The Associate Dean, NTR College of Veterinary Science, Gannavaram
The Asst. Comptroller, RAO (CAZ), NTR CVSc, Gannavaram
Copy to SF/SC.



**SRI VENKATESWARA VETERINARY UNIVERSITY
ADMINISTRATIVE OFFICE :: TIRUPATI - 2**

Memo.No.4450/Sanctions(C)2022

Dated:30/09/2024

Computer No.413350

Sub:- SVVU, Tirupati - AHP, Sodum - Purchase of steel furniture to AHP, Sodum for the year, 2021-22 - Sanction of Rs.1,02,511/- for payment GST to the Central Prison, Nellore during the year, 2024-25 -Accorded - Orders - Issued

Ref: (1) SVVU Proc.No. 4450/Sanctions(C)/2022, dated.25.07.2022
(2) Letter No.B4/Vehicles/2024-25, dt:30.8.2024 of A.D., NTR CVSc,Gannavaram

&&&&&&

An amount of Rs.4,42,950/- was sanctioned vide referene (1) cited, towards purchase Furniture for AHP, Sodum from Prisions Department, Nellore. In the said sanction GST was included as per the demand issued by Prisons Department.

Now, as per the revised quotation received from the Prisons Department the Principal AHP, Sodum has requested vide reference (1) cited, for sanction an amount of Rs.1,02,511/- towards difference price and GST on the amount of Rs.4,42,950/- sanctioned earlier vide reference (1) cited.

Therefore, sanction is hereby accorded for an amount of Rs.1,02,511/- (Rupees One lakh two thousand five hundred and eleven only) to the Principal, animal Husbandry Polytechnic, Sodum for payment of Central Prison, Nellore towards the difference amount and GST on the total amount of Rs.4,39,091/- sanctioned and paid earlier towards supply of furniture.

The above expenditure in this regard shall be met from the head of account-150000-Common expenditure-150040-Lumpsum provision for providing infrastructural facilities and amenities to all Institutions of SVVU.

These orders are issued with the concurrence of the Comptroller, SVVU, Tirupati vide C.No.252/ BG / B1 / 2024-25, dt:27.09.2024 for

Rs.1,02,511/-.

K Veera Bramhaiah
DEAN OF VETERINARY SCIENCE

To

The Principal, Anmial Husbandry Polytechnic, Sodem

The Asst. Comptroller, RAO (RSZ), SVVU campus, Tirupati

Copy to SF/SC.



SRI VENKATESWARA VETERINARY UNIVERSITY
Administrative Office, Dr. Y.S.R Bhavan, Tirupati

Proc.No. **473482/ Sanctions (W) /2024-25**

Dated: 30/09/2024

Sub: SVVU, Tirupati - Civil Works - Financial Year 2024-25 - Repairs and
 - Renovation of Dairy Technology College building, Tirupati" -
 Administrative Sanction for Rs.8.50 lakhs - Orders - Issued

- Ref:-1. Resolution No.2005 of the 78th meeting of the Board of Management held on 05.02.2024 of SVVU..
 2. Memo. No.360/Acad.II/2024, dt:10.03.2024/ of the Dean of Veterinary Science, SVVU, Tirupati.
 3. Lr.No.01/Civil Works/CDT/2024 Dt:19.06.2024 of the Associate Dean, CDT, Tirupati.
 4. Memo No.473482/Sanction (W)/CDT(7)/2024-25: Dt:14.08.2024 of the Dean of Dairy Science, SVVU, Tirupati
 5. Lr.No.01/CDT/TPT/2023-24: Dt:19.08.2024 of the Associate Dean, CDT, Tirupati.

In the ref.5th cited, the Associate Dean, College of Dairy Technology, Tirupati has submitted detailed estimates obtained from the Executive Engineer, APEWIDC, Tirupati with an estimated cost of 8.50 lakh (Rupees Eight lakhs and fifty thousand only) and requested to accord administrative sanction for the work "Repairs and Renovation of Dairy Technology College building, Tirupati" during the current financial year 2024-25.

After examining the proposals carefully, administrative sanction is hereby accorded for an amount of 8.50 lakh ((Rupees Eight lakhs and fifty thousand only) to Executive Engineer, APEWIDC, Tirupati towards "Repairs and Renovation of Dairy Technology College building, Tirupati" to be undertaken by the Executive Engineer, APEWIDC, Tirupati during the current financial year 2024-25 as per the corrected estimates enclosed.

The expenditure on the above shall be met from the following Head of Account.

150500 -	Direct Receipts
1005 -	Miscellaneous

The Executing Agency shall be responsible for execution of works to the stipulated Technical Standards & Quality Execution within scheduled period and there shall not be any change in scope of work. Further, the Executing Agency shall make all statutory recoveries from the contractor bills (such as GST, cess, Seinarage, labour cess, service tax, Income tax,

NAC, Central excise duty and any other recoveries) and the same shall be remitted to respective government departments.

The Executing Agency shall maintain separate account for the SVVU projects. Further, the Executing Agency shall maintain the works during the defect liability period, works are to be insured, and the Executing Agency shall be responsible for any audit objections and quality failures if any.

The Executing Agency shall follow as follows :

I. While seeking 100% funds

1. To submit the demand proposals with regard to release of 100% amount for the works costing upto 5.00 lakhs.

II. Upon Completion of Work and Upon Final Payments : To Submit

1. Status reports
2. Copy of Technical Sanctioned Estimate
3. Copy of Agreement
4. Utilization certificate in prescribed format
5. Photographs of completed work
6. Completion Certificate
7. Remittance of unspent amount available if any by way of Demand Draft drawn in favour of "Comptroller, Sri Venkateswara Veterinary University, Tirupati"

III. Upon completion of Audit Inspections after end of Financial Year in which Final Payment is paid

1. Audit Completion Certificate

The Executive Agency is hereby informed that the period of execution shall be limited to 2 (TWO) Months only.

The Associate Dean, College of Dairy Technology, Tirupati is requested to monitor and coordinate with the Executing agency and submit report to the University.

A copy of the corrected estimate is enclosed herewith for taking further necessary action.

These orders are issued with the concurrence of the Comptroller, SVVU, Tirupati vide Concurrence No.259/BG/B1/2024-25, Dt.28.09.2024 for 8.50 lakhs

Bramhaiah

K Veera

DEAN OF DAIRY SCIENCE

To

The Executive Engineer, APEWIDC, Door. No.142, Near SETVEN Office, Opp Microwave Station, Chenna Reddy Colony, Alipiri Road, Tirupati - 517 507 along with a copy of approved estimate.

CC : to the Associate Dean, College of Dairy Technology, Tirupati for taking further action along with a copy of approved estimate.

CC : to P.A to the Estate Officer, Admn.Office, SVVU, Tirupati.



SRI VENKATESWARA VETERINARY UNIVERSITY
Administrative Office, Dr. Y.S.R Bhavan, Tirupati

Proc.No. **476397/ Sanctions (W) /2024-25**

Dated: 30/09/2024

Sub: SVVU, Tirupati - Civil Works - Financial Year 2024-25 - Repairs and renovations of civil works at AH Polytechnic, Palamaner." - Administrative Sanction for Rs.5.75 lakhs - Orders - Issued

Ref:-1.Memo. No.360/Acad.II/2024, dt:10.03.2024/ of the Dean of Veterinary Science, SVVU, Tirupati.

2.Lr.No.11/AHP/Palamaner/2024-25, Dt:26.04.2024 of the Principal Animal Husbandry Polytechnic, Palamaner.

In the ref.2nd cited, the Principal, AHP, Palamaner has submitted detailed estimates obtained from the Executive Engineer, APEWIDC, Chittoor with an estimated cost of ₹5.75 lakh (Rupees Five lakh and seventy five thousand only) and requested to accord administrative sanction for the work **"Providing impervious coat 1:1:5:3 mix using 6mm chips with 4mm thick welded mesh of size (2x3) using over RCC roof slab to required slopes with CM(1:3) prop. 20mm thic (Average) mixed with water proofing at AH Polytechnic, Palamaner,"** during the current financial year 2024-25.

After examining the proposals carefully, administrative sanction is hereby accorded for an amount of ₹5.75 lakh (Rupees Five lakh and seventy five thousand only) to Executive Engineer, APEWIDC, Chittoor towards "Providing impervious coat 1:1:5:3 mix using 6mm chips with 4mm thick welded mesh of size (2x3) using over RCC roof slab to required slopes with CM(1:3) prop. 20mm thick (Average) mixed with water proofing at AH Polytechnic, Palamaner," to be undertaken **by the Executive Engineer, APEWIDC, Chittoor** during the current financial year 2024-25 as per the corrected estimates enclosed.

The expenditure on the above shall be met from the following Head of Account.

150500 -	Direct Receipts
1005 -	Miscellaneous

The Executing Agency shall be responsible for execution of works to the stipulated Technical Standards & Quality Execution within scheduled period and there shall not be any change in scope of work. Further, the Executing Agency shall make all statutory recoveries from the contractor bills (such as GST, cess, Seinarage, labour cess, service tax, Income tax, NAC, Central excise duty and any other recoveries) and the same shall be

remitted to respective government departments.

The Executing Agency shall maintain separate account for the SVVU projects. Further, the Executing Agency shall maintain the works during the defect liability period, works are to be insured, and the Executing Agency shall be responsible for any audit objections and quality failures if any.

The Executing Agency shall follow as follows :

- I. While seeking 100% funds
 1. To submit the demand proposals with regard to release of 100% amount for the works costing upto ₹ 5.00 lakhs.
- II. Upon Completion of Work and Upon Final Payments : To Submit
 1. Status reports
 2. Copy of Technical Sanctioned Estimate
 3. Copy of Agreement
 4. Utilisation certificate in prescribed format
 5. Photographs of completed work
 6. Completion Certificate
 7. Remittance of unspent amount available if any by way of Demand Draft drawn in favour of "Comptroller, Sri Venkateswara Veterinary University, Tirupati"
- III. Upon completion of Audit Inspections after end of Financial Year in which Final Payment is paid
 1. Audit Completion Certificate

The Executive Agency is hereby informed that the period of execution shall be limited to 2 (TWO) Months only.

The Principal, AHP, Palamaner is requested to monitor and coordinate with the Executing agency and submit report to the University.

A copy of the corrected estimate is enclosed herewith for taking further necessary action.

These orders are issued with the concurrence of the Comptroller, SVVU, Tirupati vide Concurrence No.258/BG/B1/2024-25, Dt.28.09.2024 for ₹5.75 lakhs

Bramhaiah

VETERINARY SCIENCE

To

K Veera

DEAN OF

The Executive Engineer, Andhra Pradesh Education Welfare Infrastructure Development Corporation, Ambedkar Bhavan, 2nd Floor, Collectorate Complex, Chittoor along with a copy of approved estimate

CC : to the Principal, Animal Husbandry Polytechnic, Palamaner along with a copy of approved estimate.

CC : to P.A to the Estate Officer, Admn.Office, SVVU, Tirupati.